

# Vendor Management Solution



## Take the Hassle out of Vendor Management

We all know third-party vendor relationships open organizations up to added risks, but a mature, well organized vendor management program gives you more control and oversight. And at ViClarity, we're all about staying in control. With our technology platform you can onboard, evaluate and report on vendors with ease to save your team time and energy.

Are you ready to reduce manual work and say goodbye to your spreadsheets?

### Features

#### Automatic Alerts

Schedule alerts to be emailed to vendor relationship owners when contracts are up for renewal or at-risk.

#### Centralized Documents

Store vendor contracts, organization documents and evaluations in one location.

#### Dashboard & Reports

Easily upload vendor documents and reviews; use workflows to track action steps and related notes.

#### Review & Track

Easily upload vendor documents and reviews; use workflows to track action steps and related notes.

#### Cloud-Based Platform

Work with colleagues and vendors within the same secure platform simultaneously.

### Benefits

#### Increased Efficiency

Be proactive with due diligence tasks based on each vendor's risk assessment and contract status.

#### Enhanced Oversight

Housing all required info in one location improves oversight and decision-making efficiency.

#### Consistent Evaluation

Track, compare, analyze and identify trends and issues; facilitate follow-up actions.

#### Robust Evidence Trail

Trace files and activities to ensure accuracy, enhance accountability and confirm consistent evaluations.

#### Easy Collaboration

Never lose data and view activity across your organization in real time.

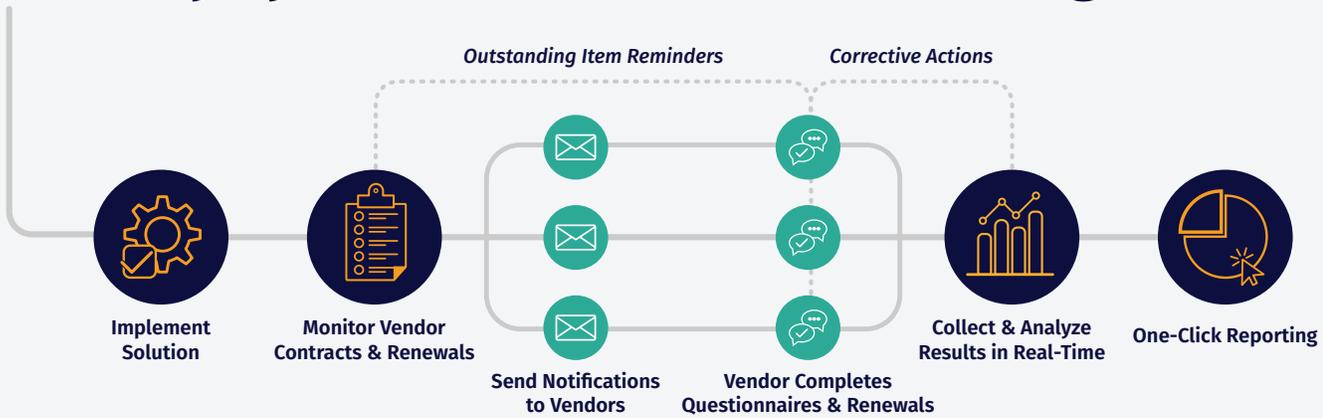
## Affinity Credit Union Transforms Vendor Processes



“We can upload all of our documents, renewals and contracts in one spot for a better, clearer view.”

Jeremy Smith,  
CEO at Affinity Credit Union

# ViClarity System Workflow: Vendor Management



## Implementation & Onboarding Roadmap

### Streamline Governance Operations in 4-12 Weeks\*

- Kick Off**  
Meet the team to create a communication plan and implementation expectations.
- Analyze**  
Collect documents, templates and information that fit your requirements and processes.
- Design**  
ViClarity builds a first draft of your solution and conducts an architecture review.
- Approve**  
Review and fine-tune the designed solution until your organization is ready to approve the final module.
- Onboard**  
Complete training and begin using the software for your processes, workflows and requirements.
- Support**  
Engage Technical Support and Customer Success teams to ensure you use the software most effectively.

### Guided by Expert Project Management

At ViClarity, we prioritize your success with a dedicated team of **PMI-certified project managers** to guide your system setup and launch. These experts ensure a smooth rollout across your organization with minimal disruption, typically completing implementation within 4-12 weeks\*, depending on project scope and availability.

After launch, our **Customer Success Team** continues to support you, ensuring you maximize the system's capabilities and stay informed on industry trends. For any technical needs, our **Technical Support Team** is always ready to assist.

\*Typical range based on project scope and client availability.



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